

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 12<sup>th</sup> December 2022, at 7.30pm.

Present Chair McDonald; Parish Councillors Bell, Fogarty, B Higham, P Higham, Yates & the Clerk

Apologies Councillor's Auwerx, Briscoe, Evans, Newall, Partington, and Wood

The meeting opened at 7.32pm.

Visitors NA

## 1. Minutes

\*22/12/01 The minutes of the previous meeting were approved.

## 2. Changes in Declarations of Interest

NA

## 3. Defibrillator checks

All OK (Clerk to request a check for Shaw Brow)

## 4. Planning Matters

### New

233 Town Lane Whittle-Le-Woods Chorley PR6 8AJ

Addition of a first floor to existing bungalow

Reference 22/01190/FULHH | Alternative Reference PP-11698787

Application Validated Wed 16 Nov 2022 | Status Awaiting decision

Cllr Fogarty declared a pecuniary interest in this item

*The Parish Council note that this application may be subject to the 70% volume rule regarding building in rural areas. As this site is in the green belt and the neighbouring residential properties are bungalows, the street scene is affected.*

*The Parish Council also wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.*

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Notification of a proposed single storey rear extension measuring 4.02m, with eaves height of 2.5m, and a maximum height of 3.48m (following demolition of existing extension)

Ref. No: 22/01214/PDE | Received: Thu 24 Nov 2022 | Validated: Thu 24 Nov 2022 | Status: Awaiting decision

*No comment required from Parish Council*

Royle Shaw Hill Whittle-Le-Woods Chorley PR6 7PP

Application for works to a protected tree - Chorley BC TPO 10 (Whittle-le-Woods) 2009: T2 Cypress - Fell

Chair .....

Date.....

Ref. No: 22/01191/TPO | Received: Wed 16 Nov 2022 | Validated: Wed 23 Nov 2022 |  
Status: Awaiting decision  
*Passed to Tree Warden*

16 Olive Close Whittle-Le-Woods Chorley PR6 7HR  
Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Oak  
T4 - Pruning of overhanging branches to provide 1.5 metres clearance from house,  
conservatory and garage  
Ref. No: 22/01112/TPO | Received: Thu 20 Oct 2022 | Validated: Thu 03 Nov 2022 | Status:  
Awaiting decision  
*Passed to Tree Warden*

Land 75M South East Of 33 Town Lane Whittle-Le-Woods  
Outline planning application for the construction of up to 250 dwellings and  
associated infrastructure (including 30% affordable housing) with all matters  
reserved aside from the access from Town Lane (resubmission of application  
ref. 20/01347/OUTMAJ)  
Reference: 22/01142/OUTMAJ  
*The Parish Council Response was submitted to Chorley Planning Authority on Monday 5<sup>th</sup>  
December (following an agreed extension for consultation) The response and appendix (DTPC  
Report) are attached.*

Granted

20 Paradise Close Whittle-Le-Woods Chorley PR6 7TW  
Replacement and raising of roof, rear dormer, front roof lights and changes to first floor  
windows  
Ref. No: 22/01089/FULHH | Received: Thu 13 Oct 2022 | Validated: Thu 13 Oct 2022 | Status:  
Granted

8 Snape Drive Whittle-Le-Woods Chorley PR6 7FY  
Application for a certificate of lawfulness for a proposed single storey rear extension  
Ref. No: 22/01036/CLPUD | Received: Sat 01 Oct 2022 | Validated: Mon 03 Oct 2022 |  
Status: Granted

11 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN  
Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: T1  
Sycamore - Crown thin up to 10%; T2 Lime - Crown thin up to 10%; T3 Lime - 1 metre  
reduction of branches overhanging roof; T4 Lime - 1 metre reduction of branches  
overhanging roof; and T5 Sycamore - 1 metre reduction of branches overhanging roof  
Ref. No: 22/01005/TPO | Received: Fri 23 Sep 2022 | Validated: Thu 29 Sep 2022 | Status:  
Granted

Chair .....

Date.....

Leyland Leisure Sales Trailer Centre 314 - 316 Preston Road Whittle-Le-Woods Chorley PR6 7HZ

Section 73 application to vary condition nos. 3 (approved plans), 4 (facing and roofing materials) and 5 (boundary fence details) of planning permission ref: 21/00579/FUL (Demolition of two workshops and erection of an extension to the main building to create new workshop areas) to increase the depth of the approved extension

Ref. No: 22/00967/FUL | Received: Thu 08 Sep 2022 | Validated: Thu 08 Sep 2022 | Status: Granted

27 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: T6 Sycamore - Crown reduction of up to 2 metres

Ref. No: 22/00966/TPO | Received: Wed 07 Sep 2022 | Validated: Wed 14 Sep 2022 | Status: Granted

Disused Pillbox At Junction With Magill Close Berry Avenue Whittle-Le-Woods

Application to discharge conditions no.5 (details of bricks and lime-based mortar specification) and no.6 (schedule of photographic recording) of listed building consent ref: 22/00027/LBC (Application for listed building consent for repair works to listed Bofors gun emplacement and attached pillbox)

Ref. No: 22/00785/DIS | Received: Wed 20 Jul 2022 | Validated: Wed 20 Jul 2022 | Status: Granted

Brown Hill Farm Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR

Outline application with all matters reserved for the replacement of stables with a dwelling

Ref. No: 21/00959/OUT | Received: Wed 04 Aug 2021 | Validated: Wed 04 Aug 2021 | Status: Granted

6 Burghfield Drive Buckshaw Village Chorley PR7 7FN

Installation of 2.2m high fence to side boundary (retrospective)

Ref. No: 21/00584/FULHH | Received: Mon 10 May 2021 | Validated: Wed 26 May 2021 | Status: Granted

2 Cliffe Drive Whittle-Le-Woods Chorley PR6 7HT

Erection of detached dwellinghouse and garage, following the demolition of the existing garage

Ref. No: 21/00025/FUL | Received: Wed 13 Jan 2021 | Validated: Fri 19 Feb 2021 | Status: Granted

Other

NA

## 5. Matters Arising

Cllr Bell and Clerk Eileen Whiteford retire from the Whittle-le-Woods and Clayton-le-Woods War Memorial Committee, effective 31/12/2022.

A replacement Parish Councillor will be needed for the Committee

Meetings are held at Clayton-le-Woods Library, usually 3 time a year. On a Wednesday in January, March/April and November.

Cllr Fogarty agreed to take up the vacancy of a Whittle-le-Woods Parish Council War Memorial Committee member.

The Clerk will request copies of the meeting schedule and minutes from the Clerk.

Budget planning meeting – Cllr Fogarty suggested a meeting in early January. The clerk is to arrange. (Not on the 3<sup>rd</sup> or the Thursday preferably)

Staffing Committee Meeting – meeting time agreed as just before the meeting on January 9<sup>th</sup> at 7pm. The Clerk will advise the Staffing Committee and advise the agenda.

## 6. Clerks Update

Christmas 2022 - The event went ahead on Sunday 4th December and was very well attended this year.

Removal of tree and lights week commencing 2nd January 2023. Steve Limmer has provided details of a tree removal service (Inghams Tree Services) who will be willing to carry out the work at a cost of £100.

Steve Limmer has provided the invoice for the tree removal in 2022 to Cllr Yates.

## 8. Accounts

## Outgoings for approval this meeting

	Ref	JV	Payee	Detail	Total
*22/12/02	dd	22/23-092	Easy Websites	Monthly payment	-£27.60
*22/12/03	bacs	22/23-093	Employee 1	December Salary	-£762.98
*22/12/04	bacs	22/23-094	Employee 2	December Salary	-£461.13
*22/12/05	dd	22/23-095	LLC Pension	Pension payment December	-£388.08
*22/12/06	bacs	22/23-096	DTPC Consultants	Town Lane Planning application	-£1,260.00
*22/12/07	bacs	22/23-097	ALCC	Annual Subscription (part payment)	-£21.43
*22/12/08	bacs	22/23-098	SLCC	Annual Subscription (part payment)	-£101.14
*22/12/09	bacs	22/23-099	Stately Lighting	Christmas Tree Lights	-£990.00
*22/12/10	bacs	22/23-100	Chorley Silver Band	Christmas Light switch on	-£150.00
*22/12/11	bacs	22/23-101	Peter Higham	Christmas Light switch on refreshments	-£280.03
*22/12/12	bacs	22/23-102	David Hull	Invoice 3 of 4	-£924.00
*22/12/13	bacs	22/23-103	WLW Playing Field	Signs (CIL)	-£191.10
*22/12/14	bacs	22/23-104	Town Centre Trees	3 x Christmas Trees	-£240.00
*22/12/15	bacs	22/23-105	Expenses	Clerk Expenses Dec 22	-£226.21
*22/12/16	bacs	22/23-106	Volunteers	Gift cards for Volunteers	-£60.00

Chair .....

Date.....

9. Any Other Business

The clerk advised that Chorley Silver Band have provided a set of Carols for the next switch on, that are more up-beat and may encourage more people to join in. To be added to the January agenda.

Sides for the gazebos will also be requested.

Cllr Fogarty advised that the Double White lines on Millennium Way need to be repainted.

Venue for next meeting will be the village Hall at Whittle-le-Woods

10. Confidential Items

Rmored

The meeting closed at 7.56pm.

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 9<sup>th</sup> January.

Chair .....

Date.....

## Payments &amp; Receipts

<b>Whittle-le-Woods Parish Council</b>								
<b>Accounts for 2022 / 23</b>								
<b>Date</b>	<b>Minute ref</b>	<b>Receipt / Payment</b>	<b>Ref</b>	<b>R</b>	<b>JV</b>	<b>Payee</b>	<b>Detail</b>	<b>Total</b>
01/11/2022		Payment	dd		22/23-092	Easy Websites	Monthly payment	-£ 27.60
28/11/2022		Payment	bacs		22/23-093	Employee 1	December Salary	-£ 762.98
28/11/2022		Payment	bacs		22/23-094	Employee 2	December Salary	-£ 461.13
17/11/2022		Payment	dd		22/23-095	LLC Pension	Pension payment December	-£ 388.08
17/11/2022		Payment	bacs		22/23-096	DTPC Consultants	Town Lane Planning application	-£ 1,260.00
12/12/2022		Payment	bacs		22/23-097	ALCC	Annual Subscription (part payment)	-£ 21.43
12/12/2022		Payment	bacs		22/23-098	SLCC	Annual Subscription (part payment)	-£ 101.14
12/12/2022		Payment	bacs		22/23-099	Stately Lighting	Christmas Tree Lights	-£ 990.00
12/12/2022		Payment	bacs		22/23-100	Chorley Silver Band	Christmas Light switch on	-£ 150.00
12/12/2022		Payment	bacs		22/23-101	Peter Higham	Christmas Light switch on refreshments	-£ 280.03
12/12/2022		Payment	bacs		22/23-102	David Hull	Invoice 3 of 4	-£ 924.00
12/12/2022		Payment	bacs		22/23-103	WLW Playing Field	Signs (CIL)	-£ 191.10
12/12/2022		Payment	bacs		22/23-104	Town Centre Trees	3 x Christmas Trees	-£ 240.00
12/12/2022		Payment	bacs		22/23-105	Expenses	Clerk Expenses Dec 22	-£ 226.21
12/12/2022		Payment	bacs		22/23-106	Volunteers	Gift cards for Volunteers	-£ 60.00
<b>December Totals</b>								<b>-£6,083.70</b>

Chair .....

Date.....

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£3,039.70	-£424.39				-£8,069.21	£600.79
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£2,926.70	£28,619.30	£0.00				£34,166.00	£34,166.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,555.19	-£1,877.71	-£1,726.65				-£17,651.47	£6,348.53
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00				-£2,519.98	£2,520.02
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	£0.00	-£16.96	-£924.00				-£4,024.11	£14,225.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00	£0.00				-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00	-£1,050.00				-£8,347.65	£4,752.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£0.00	£0.00				-£245.25	£2,254.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,495.03				-£1,495.03	£2,004.97
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£158.39	£0.00				£392.01	£392.01
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£613.13	-£418.84				-£4,030.51	-£4,030.51
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00						£0.00	£0.00
<b>Total Receipt</b>		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00	£34,558.01	£34,558.01
<b>Total Payments</b>	<b>£78,060.00</b>	<b>-£3,907.78</b>	<b>-£5,597.69</b>	<b>-£5,769.00</b>	<b>-£8,887.18</b>	<b>-£3,775.74</b>	<b>-£6,801.62</b>	<b>-£2,757.79</b>	<b>-£5,547.50</b>	<b>-£6,038.91</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>-£47,342.93</b>	<b>£30,717.07</b>
CIL Payment		-£2,450.00	-£2,779.75	-£629.57				-£3,500.00		-£499.00	-£159.25			-£10,017.57	-£10,017.57
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47					£1,328.91						£180,160.33	£163,366.38
<b>Categories</b>	<b>22/23 Budget</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Totals</b>	<b>against Budget</b>
<b>Summary of bank accounts</b>				<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26	£591.06			
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02	£273,707.32			
<b>Total bank account balance</b>				<b>£224,800.23</b>	<b>£277,527.79</b>	<b>£274,721.99</b>	<b>£270,310.78</b>	<b>£260,698.56</b>	<b>£258,032.35</b>	<b>£249,988.14</b>	<b>£250,238.28</b>	<b>£274,298.38</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	-£159.25	£0.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	£0.00	£0.00	£0.00
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00
Unpresented Payments					-£1,800.00			-£746.09		-£1,328.91					
Unpresented Receipts				£59,070.00		£1,800.00		£1,046.09	£1,696.38		£1,328.91				
<b>Balance at month end</b>				<b>£277,527.79</b>	<b>£274,721.99</b>	<b>£270,310.78</b>	<b>£260,698.56</b>	<b>£258,032.35</b>	<b>£249,988.14</b>	<b>£250,238.28</b>	<b>£274,298.38</b>	<b>£268,100.22</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>

Chair .....

Date.....